

Chaplin Creek Fiber Fair
Vendor Application & Agreement
Sat Aug 4 – Sun Aug 5, 2012 9:30 AM – 4:00 PM

Name of Business _____

Name of Contact Person _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Mobile Phone _____

Email _____

Website _____

What do you have for sale? (Commercially made 'name brand' yarns must contain at least 50% of natural fibers) _____

Booth space (10x10) is \$20 for both days! A second booth space for animals associated with the fiber fair, is available at no additional charge.

I will be attending: Saturday ____ Sunday ____ I will be bringing an animal(s) to display: ____

How many booth spaces? ____ Electricity needed? ____ Do you need to set up Friday? ____

Are you willing to demonstrate or teach a class? ____ If yes, please elaborate! _____

You will have to provide your own shelter, tables and chairs.
Primitive camping is available on site. RV camping is allowed in RV area only.

Donations may be made payable to the Franklin Grove Area Historical Society are gladly accepted. Your contributions are needed and appreciated to continue events here and maintain Chaplin Creek Village.

Please sign this application agreeing to the terms and conditions of the Vendor Agreement no later than July 15, 2012 and mail to:

Roger Taylor
Franklin Grove Area Historical Society
205 West 20th Street
Rock Falls, IL 61071
815-626-1123

For more information please e-mail: fiberfair@chaplincreek.com

Chaplin Creek Fiber Fair

2012 Vendor Rules and Agreement

1. MISSION STATEMENT:

In an effort to extend knowledge and appreciation for fiber arts, the **Chaplin Creek Fiber Fair** strives to preserve and promote the processes and use of fiber materials ranging from raw (natural and synthetic) materials to finished products containing at least 50% natural materials.

2. DAYS, DATES, AND HOURS

- a. **Set Up:** Friday, August 3rd afternoon & Saturday, August 4th before 9:30 am. Vendors must check when arriving. Set up of booth and removal of vehicles must be completed before 9:30 am Saturday, August 4th.
- b. **Vending Hours:**

Saturday, August 4	10:00 am – 4:00 pm
Sunday, August 5	10:00 am – 4:00 pm
- c. **Take Down:**

Saturday, August 4	After 4:00 pm (If not staying for Sunday)
Sunday, August 5	After 4:00 pm
- d. **Location:** Chaplin Creek Village is located at 1715 Whitney Road; Franklin Grove IL 61031. For directions and other information please visit www.chaplincreek.com

3. APPLICATION

All vendors wishing to rent booth space at CHAPLIN CREEK VILLAGE must submit a completed and signed Vendor Application & Contract. The Vendor Application & Contract consists of these rules, and a signed Application & Contract.

4. **BOOTH FEES FOR 2012:** \$20 for both days, Saturday August 4 and Sunday August 5, 2012.

5. ASSIGNMENT OF BOOTH SPACE

Booths will be assigned at the sole discretion of the FRANKLIN GROVE AREA HISTORICAL SOCIETY (Which owns and operates Chaplin Creek Village) with consideration given to booth configuration requirements, date of contract submission, and the balance of vendor categories in each section of the marketplace. Vendors may state preference for booth location; however, FRANKLIN GROVE AREA HISTORICAL SOCIETY cannot make any guarantees of particular booth spaces or locations to vendors.

6. LOADING, UNLOADING & RESTOCK

- a. Please be considerate during set-up. Unload your vehicles and then move them to the vendor parking area before setting up your booth so that everyone can unload as quickly as possible. Vendors may pull up to the unloading area after set up to load up empty containers.
- b. The HISTORICAL SOCIETY does not provide empty carton storage on site. Empty cartons should be stored by the vendors in trailers or off site and not kept in view.

7. COMPLIMENTARY VENDOR SERVICES

- a. **Demonstrations & Promotion** - All vendors are encouraged and welcome to demonstrate in their own booth spaces as they wish.
- b. **Promotional Consideration** – The FRANKLIN GROVE AREA HISTORICAL SOCIETY reserves the right to promote all vendors at the Fair for the purpose of promoting the Fair. This will include using photos taken of vendors’ booths and/or products at previous events. FRANKLIN GROVE AREA HISTORICAL SOCIETY will ask permission of vendors before using logos or other copyright material.

8. WAIVER OF LIABILITY AND INDEMNIFICATION

By submitting the 2012 Chaplin Creek Fiber Fair application, Applicant releases and agrees to hold harmless and indemnify the Chaplin Creek Fiber Fair, the Franklin Grove Area Historical Society, and all event sponsors and partners and their insurance carriers, their officers, members, employees, volunteers, and agents from any and all claims, actions, or damages, without any limitation whatsoever, for any loss, damage or injury to any person or property which is caused directly or indirectly by any reason. The undersigned also agrees to hold harmless the Chaplin Creek Fiber Fair, the Franklin Grove Area Historical Society, the Village of Franklin Grove, IL, and for any expenses or liabilities, including attorney's fees. In signing below, undersigned has read, agrees to abide by, and has retained a copy of the 2012 Vendor Rules and Contract Terms.

Vendor Name

Franklin Grove Area Historical Society

Signature

Signature

Printed Name

Printed Name

Date

Date